

CSG-063-88  
1 June 1988

MEMORANDUM FOR: Director of Information Technology

FROM:   
Deputy Chief for Technology, CSG/OIT

SUBJECT: Space

Ca

1. I think it absolutely essential that you take a written message forward to Director of Logistics documenting our needs for space, and the conditions acceptable.

2. OIT already has over  people who will not fit into the New Headquarters Building. The Customer Service Group can easily add  more.

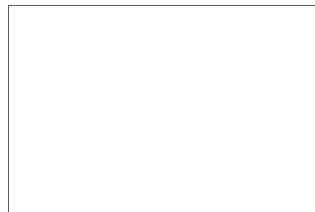
3. We have completed our 95% drawings for the New Building. Gross square footage may approach  square feet per person. Actual square footage is closer to  This is a horrible message to our folks, some of whom sit in the basement, others of whom are packed already at  square feet per person.

4. CSG requires that we be near our customer base to minimize delays in service. The  are acceptable alternatives to the New Headquarters Building. The Rosslyn and/or South, East or Central Buildings are unacceptable.

5. I also believe additional component problems will create further pressure to squeeze the New Building space.

6. OIT deserves reasonable office space before the 1993 time frame of Reston. Please document this request with OL with the explicit desire to achieve this within the next 24 months.

7. I have included a draft which you may use a starting point.



Attachment:  
As stated

OIT-0475-88

MEMORANDUM FOR: Director of Logistics

FROM: Edward J. Maloney  
Director of Information Technology

SUBJECT: Space for OIT

1. In the past few months, we have exchanged memos on the subject of space. I appreciate the constraints and pressures you have accommodating the components planning to move to the NHB. OIT has been one of the components creating some of this pressure.

2. The plain fact is we don't fit. Even worse, those attempting to stay, to support customer needs, are achieving the same cramped conditions they thought they were getting out of in the OHB.

3. While the options are somewhat clouded as to where you can find additional space and when, I am submitting to you the following requirement. Please find office space in the [ ] with the next 12-24 months to accommodate [ ] people who will not fit in the NHB. We will work with you on all aspects of this, including funding.

Edward J. Maloney

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